

LYDIARD MILLICENT PARISH COUNCIL MEETING

6 May 2022

held in the Parish Hall, Lydiard Millicent
at 7:45pm

Councillors Present:

Cllr S Westwood (Chairman) Cllr P Cole Cllr L Curtis Cllr B Gregory
Cllr M Allsop Vice-Chairman Cllr C Hacker Cllr S Hill-Wheeler Cllr M Sharp

Others in Attendance: 6 members of the public.

Meeting Clerk: Tina Jones PSLCC

Public Question Time: All questions raised at the start of the Annual Meeting of the Council.

MINUTES

22.01 Apologies for Absence

Members RECEIVED apologies from Councillor Selwood.

22.02 Declarations of Interest and Dispensation Requests

Name	Minute Ref:	Type	Nature of Interest	Action
Cllr Allsop	22.08	Pecuniary	PL/2022/03124 Close Neighbour	Did not take part in discussions, did not vote
Cllr Sharp	22.10	Non-Pecuniary	Chairman of Parish Hall	Took part in discussions and voted

No requests for dispensations were received.

22.03 Chairman's Announcements

Councillor Westwood as the new Chairman of the Council, formally thanked Derek Harden for all of his involvement in the Council over the past year. Confirmation was given that the Council has two vacancies following the resignations of Derek Harden and Rachael Clarke.

22.04 Minutes

Members considered the minutes of the meeting held on 7 April and the extraordinary meeting held on 21 April 2022. The minutes of the meetings were ADOPTED as a true record of the meetings and were signed by the Chairman.

22.05 Clerk and Handyman Reports

127.21 Painting of Telephone Kiosk Resolved an amount of up to £100 to cover the cost of the paint, brushes and other cleaning materials purchased by the Council. Clerk to obtain materials. Ongoing
159.21 Jubilee Club House Up to £625 to purchase and install a continuous fill hot water urn. Ongoing
183.21 – Dogs on Playing Field Agreed to revisit the current signage (relating to dogs) and to investigate further how to manage dogs on the playing area. Ongoing
253.21 - Advisory 20mph Signs Outside of Schools There is a small annual budget to support the installation of Advisory 20mph speed limits outside schools. Any request submitted must be supported by an updated School Travel Plan. It was agreed for the Clerk to contact the School, contacted no response to date.
Clerks Report covering all previous requests for action - with current status
13.20 Play Equipment at The Mews A decision to be made on what to do with old play equipment (since this decision the equipment now decommissioned). In 2020, the Council earmarked £15k to upgrade. Feedback from the Community Meeting was for a Community or Memorial Garden/Wildlife Area, Benches, Ongoing
13.20 Seek Adoption of Land between The Mews and Meadow Springs and other parcels of public land throughout the parish where no owner is currently known. The Clerk is instructed to work with the Councils solicitor to reach a satisfactory conclusion Meeting Update: The Council has received registration for the Recreation Field and The Mews

however, there are outstanding issues which need to be investigated. Cllrs Hill-Wheeler, Harden and Allsop together with the Clerk to investigate and provide a report
20.20 Speed Indicator Devices A budget was set of £7,500, Clerk to bring this project to a successful conclusion and to confirm who is responsible for them. Councillor Sharp confirmed the SID project had been completed and explained the procedures in place Members AGREED to CLOSE.
28.20 Parish Resilience Plan Clerk to locate the Parish Resilience Plan circa 2007, Plan to be updated. Ongoing
39.21 Office Equipment A budget of £1000 was set to purchase: Office 365, Laptop, Monitor, Full Size Keyboard and Mouse and £80 for a Doorbell and a Laminator. Quotes required for Chair/ Fireproof Safe. Updated information. Laminator, cutter and laminates purchased. Ongoing
56.21 Asset Register Additions Add Lydiard Green Village Green land to the Asset Register. Ensure that Lydiard Plain and JCH recreation ground are on it (as per 28 April email). Update Asset register / detail value, maintenance requirements, life expectancy, replacement cost. Ongoing
PQT – 7 April 2022 - Item A A resident asked if a blind spot mirror could be placed opposite the Greenhill crossroads bus stop, Clerk to contact Wiltshire Council regarding this request.
PQT – 7 April 2022 - Item B A resident asked if a footpath could be put at Lydiard Green, drivers are impatient, the resident has been nudged by a car and hit on elbow by a car mirror. Members to advise Clerk on Way Forward?
280.21 Jubilee Club House - Health and Safety Members resolved to accept Quote B at £295.00 (inc VAT). Costs met from EMR for Jubilee Club House Maintenance budget. Work to be done in May. Members resolved to purchase and install a blind spot mirror at a cost of up to £75.00 met from the JCH maintenance budget. Ongoing
281.21 Wildflowers Members nominated areas for wildflower meadows (not rewilding): Tewkesbury Way, the Section of Greenhill (opposite 13-17), and the piece of land between Greensend tapering up to the Greenhill crossroads. Clerk to notify Wiltshire Council
283.21 Cricket Covers At the last meeting, Members AGREED in principle for the covers to be kept in the suggested area, providing the Tuesday teams and square maintenance man were happy to move and replace the covers, and Swindon CC regarding other users moving them. All Parties are happy to do this. Members AGREED to CLOSE.

From the Minutes of 3 March Meeting - Under Min Ref: 249.21

A message was received from Resident 1 asking for the following comment to be NOTED by Council: *They were happy to continue maintaining the village green and have alternated this task with resident 2, since moving to their house 9 years ago. Although Cllr Allsop did thank us for what we have done, our offers were declined. Based on the thoughts, that if we moved away, the agreement could not be enforced with the new owners.*

22.06 **Financial Accounts**

Members considered and APPROVED the income and expenditure reports to 26 April 2022. Members APPROVED the regular bank payments list (attached to minutes for reference) Members requested an update on the uncashed Cemetery related cheques covering 2017-2020. The Clerk reported that from the total was £4,930, the Council has recovered £3,840, with £490 under discussion, previously the Council has written off £375 as unrecoverable and a service provision of £225 was no longer required.

22.07 **Planning Appeal Notification**

Members NOTED and considered the notification for: **Application:** PL/2021/04439, **Appellant:** Mr M Kerslake. **Address:** 38 Stone Lane, Lydiard Millicent, SN5 3LD **Proposal:** Part retrospective change of use of section of agricultural land to residential The appeal is against a refusal, and is to be decided on the basis of the Written Representations procedure. The comments previously submitted by the Council, following the

original application will be sent to the Inspectorate, the Council has the opportunity to withdraw, modify or amplify them, before 25 May. All comments received will be taken into account by the Inspector in deciding the appeal. Members AGREED that the original comments still stood, but asked the Clerk to provide a copy of the previous comments before the closure date, for confirmation.

22.08

Planning Matters

Members NOTED the following Wiltshire Council decision:

PL/2021/08802 – Full Planning Permission Address: 13 Greenhill, SN4 8EH. and construction of replacement house.	Applicant: Ms K Moore Proposal: Demolition of existing house Decision: Withdrawn by Applicant
PL/2022/02294 – Full Planning Permission Address: Hilddrop Farm, Greenhill, SN4 8EH building to dog kennelling (retrospective)	Applicant: Mr M Wakefield Proposal: Change of use of existing farm Decision: Withdrawn by Applicant

Members NOTED the planning report and considered the following planning applications.

Application PL/2022/03024	Applicant: Mr D Cleverly – Full Planning Permission Location: Lydiard Farm, The Street, Lydiard Millicent, SN5 3LU
Proposal: Demolition of out-buildings (sheds and small barn), erection of 2no. 2-bedroom lodges (to be used as holiday let accommodation)	
Members RESOLVED to SUPPORT, and asked for a comment be made regarding the trees at the front of the property, requesting that landscaping is included to enhance the street scene and prevent encroachment on to the footway.	

Application PL/2022/02984	Applicant: Mr C Otto – Householder Planning Permission Location: 7 Chestnut Springs, Lydiard Millicent, SN5 3NA
Proposal: Rear extension and bedroom extension. Front porch enclosure	
Members RESOLVED to make NO OBJECTION as it is a modest extension, hidden inside an L shaped building. It cannot be seen from the road. The alteration to the entrance will improve the appearance.	

Application PL/2022/03124	Applicant: Mr J Moore – Full Planning Permission Location: Brockhurst Farm Stables, Greenhill, SN4 8EH
Proposal: Erection-replacement dwelling (renewal of planning permission 19/01836/FUL)	
Members RESOLVED to make NO OBJECTION, on the grounds that no changes have been made to the application, since the original application was approved.	

22.09

Planning Delegation

Members NOTED and APPROVED the planning delegation procedures.

Delegation given to both Planning Groups

- The Planning Group 'on duty' reviews the applications and form a collective decision.
- This decision is then circulated to all Councillors for agreement, within 5 days
- If any two Councillors do not agree with the Group's decision, it goes to a Parish Meeting for discussion.

Delegation would not apply to any Planning Applications which are:

- deemed to require to be 'Called in' by the WC Councillor
- within the Conservation Area, or are for multiple dwellings
- controversial, or where the Council has received raised objections by the Public

Delegation would apply to any Planning Applications such as:

tree works, change of use, normal extensions, applications where 'No Comment' on 'No Objection' applies.

All comments made outside of a Council meeting, are to be minuted at the next appropriate meeting.

22.10

Special Motion - Parish Meeting Venue

Members NOTED the special motion made by Councillors Allsop and Hacker. The reason for their request was that at the last meeting, Members were unable to debate fully the option of moving the meeting day to a Wednesday, when it was agreed (not unanimously) that JCH was deemed as unsuitable for regular meetings and the availability of alternative venues within the Parish were not available at the time.

Members also considered the comments raised by the Public, during Public Question Time at the start of the Annual Meeting of the Council, to keep the Council meetings within the Parish. Members therefore RESOLVED not to pursue the possibility of using the Hook, Greatfield and Greenhill Village Hall.

Members did agree that the Parish Hall was the preferred venue, but due to its unavailability Monday to Wednesday at a suitable time, another venue is required to enable three of the current nine Councillors to attend meetings. Following further discussions. Members RESOLVED, to hold future meetings at All Saints Parish Church on Wednesday evenings at 7pm.

22.11 Footpath Update

Since the last meeting, an appeal was posted on Facebook and a number of people have already expressed their interest in joining a group. There is also an appeal in the May Lydiard magazine. For those who express an interest, an introductory meeting will be held, after which it is planned to start footpath maintenance. Contact with the Ramblers Association is to be established in order to build a relationship for exchanging information on the condition of paths and suggestions for improvement.

22.12 Memorial Bench

Members NOTED the request, Members unanimously AGREED to the request from Mrs Pepperall to have a memorial bench placed at the Jubilee Club House, in memory of her husband, the late Mr Tom Pepperall. The bench is to be placed to the right of the player's side door, facing the playing fields. Members DELEGATED to the Clerk and Handyman to take forward, in consultation with the Chairman and Vice-Chairman.

22.13 Council and Community Representatives - Members RECEIVED the following updates

Area Board (RWB & C) – Councillor Westwood - Nothing to report.
Community Area Transport Group (CATG) – Councillor Curtis and Gregory – Councillor Curtis reported another accident has occurred at. Common Platt/Elms. There are still speed limit signs missing, Clerk to chase.
Community Carers Group - Councillor Hacker The Carers booklet has been drafted covering all the area.
Community Safety Forum (RWB & C) – Councillor Sharp – Nothing to report.
Neighbourhood Watch - Councillor Sharp Over the Easter weekend, a theft occurred at a new build in The Mews, kitchen equipment was taken. The culprit has been identified but not yet apprehended.
Parish Hall – no update available
Speed Indication Devices (SID's) – Councillor Sharp - Nothing to report.
Speedwatch and Lorry Watch – Councillor Sharp – Nothing to report.no report
Website – Councillor Curtis and Vacancy - Nothing to report.

22.14 Exclusion of Public and Press

Members AGREED that the public and press be excluded from the meeting under the Public Bodies (Admission of Meetings) Act 1960, due to the confidential nature of the following item.

22.15 Cleaning Services Contract Review

Members NOTED the report and the offered contract extension with new terms, following discussions, Members RESOLVED to remain with the existing contract until its termination in March 2023, with the statutory notice period given as soon as possible. Investigation by Clerk into breach of contract to be taken forward.

Meeting Closed at 9.40pm